



INTERNET ORDER FORM

Event: Maker Faire Bay Area 2008

Dates: May 3 - 4, 2008

Customer: \_\_\_\_\_ Ordered By: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Technical Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Comments: \_\_\_\_\_

Onsite Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Comments: \_\_\_\_\_

Table with 5 columns: Item #, Description, QTY, PRICE, TOTAL. Section A: INTERNET ACCESS SERVICES. Includes rows for Shared Internet Service, Dedicated T1 Internet Service, and Shared WiFi Internet Service.

Table with 5 columns: Item #, Description, QTY, PRICE, TOTAL. Section B: MISCELLANEOUS SERVICES. Includes rows for Equipment rental, Setup (pre-event), and Setup (during event).

Summary table with 5 columns: Description, QTY, PRICE, TOTAL. Rows for Internet Access Services, Miscellaneous Service, and a final TOTAL SERVICES ORDERED row.

FOR PAYMENT BY CHECK: Checks payable to: O'Reilly Media., Inc. Please include invoice number and/or PO# on check.

Mail to: O'Reilly Media, Inc. RE: Maker Faire 2008, 1005 Gravenstein Highway North, Sebastopol, CA 95472

WIRE TRANSFER PAYMENT: Please alert us with details so we credit your payment P.O. #

CREDIT CARD PAYMENTS: VISA MASTERCARD AMERICAN EXPRESS DISCOVER CARD (please circle)

CC# \_\_\_\_\_ EXP DATE: \_\_\_\_\_

CARDHOLDER'S NAME (printed): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

I have read this Agreement, and am authorized to execute it on behalf of Company and agree to the Terms & Conditions listed on Page Two:

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Name Printed: \_\_\_\_\_ Date: \_\_\_\_\_

For Questions, call Ralf Muehlen at 415-242-4591 - makerfaire@muehlen.com

## TERMS AND CONDITIONS FOR INTERNET SERVICE

### Technical Services Terms and Conditions:

1. Customer requesting shared or dedicated wired Internet service will receive a wired ethernet drop.
2. Customer must provide all equipment needed to connect to the network, unless rented from Maker Faire.
3. Customer is responsible for the proper configuration of their equipment and software for the Internet communications.
4. Internet connections must be requested at least 30 days in advance of the show date.
5. Additional labor and material charges may be added for designing and installing networks with customer's exhibition area.
6. Internet and technical service fees do not include electrical services necessary to power workstations.
7. Any customer device that is determined to be causing interference with the normal operation of the Maker Faire network must, at the request of our Technical Specialist, be immediately disabled or disconnected from the network.
8. At no time, while connected to the Maker Faire network shall customer use/run their own DHCP server without prior written authorization from Maker Faire.
9. In accordance with FCC regulations, customer shall coordinate the use of wireless devices with Maker Faire, including, but not limited to, channels, frequencies and power levels. All customer equipment must comply with FCC regulations.
10. Customer shall be held liable for any damages to equipment, software, or proprietary information, Or any damages due to network delays, interruptions, troubleshooting And/Or repair if the origin of a security breach or intrusion is determined to have originated from their device.
11. Maker Faire will operate its network in a neutral manner; however Maker Faire reserves the right to monitor and manipulate network traffic (including, but not limited to blocking, slowing down, or otherwise restricting packets) to protect the network and devices connected to it.
12. Maker Faire does not guarantee the safety or security of equipment, software, or proprietary information connected to or carried over services installed by Maker Faire and/or its sub-contractors.
13. Maker Faire provides limited firewall security and no anti-virus protection on its network. Customer is responsible for providing their own firewall security and anti-virus software. Maker Faire recommends that updated and current anti-virus protection be installed on every device connected to the Maker Faire network.
14. Only Maker Faire personnel are authorized to modify system wiring or cabling. All material and equipment furnished for this service contract shall remain property of Maker Faire.
15. Maker Faire cannot guarantee any level of performance or accessibility beyond our Internet gateway.
16. Acts of God or service interruptions due to fire, flood, water, the elements, labor disputes or shortages, utility curtailments, power failure, explosions, civic disturbances, or network failure outside of the premises are not the responsibility of Maker Faire.

Please call our Technical Specialist, Ralf Muehlen, at 415.242.4591 or email; [makerfaire@muehlen.com](mailto:makerfaire@muehlen.com) for technical assistance and questions.

### General Terms & Conditions:

1. Payment in full is required prior to service connection.
2. All outstanding balances must be paid by the end of the event.
3. Any work not outlined in your service order will be billed on a time and material basis.
4. All material and equipment damaged or lost shall be the responsibility of the exhibitor and will be billed to the exhibitor for the full replacement value at the close of the event.
5. All prices are rental only. All materials remain the property of Maker Faire unless otherwise specified.
6. All additional charges will be billed to the authorized credit card at the close of the event.
7. No credit will be issued for services or equipment installed but not used.
8. Claims and/or refunds will not be considered or honored unless filed by the exhibitor prior to the close of the event. All questions on billing must be settled prior to the close of the event.
9. The total amount of liability for contracted services will not exceed the total amount paid for such services.
10. Should any part of this contract be deemed invalid or illegal, all other clauses of the contract still apply.